

ELIGIBLE FIRMS HAVE BEEN SENT THIS SOLICITATION LETTER.
THIS LETTER IS BEING POSTED HERE FOR INFORMATION ONLY.

CSO Solicitation No. 2194 – Revised Solicitation

Task Based Construction Engineering and Inspection Services for the Underground Tank Replacement Program

Prequalification Category

Construction Engineering and Inspection (Facilities)

The Connecticut Department of Transportation (Department) is seeking to engage four firms (one for each construction district) who are prequalified in the above noted category. The selected firms will be required to perform task based Construction Engineering and Inspection services for the following:

- Department Tank Replacement Program at Various State Maintenance Facilities across the State. Individual project scope codes range from “D” to “E”. The combined scope code for all projects advertised per district, ranges from “F” to “H”.

Note: Removal and testing of controlled material will be conducted by others.

Project assignments and locations are as identified on the attached list. The Department reserves the right to add or remove Tank Replacement projects to this list through the end of the 2018 calendar year. No projects will be negotiated after December 31, 2018.

Due to the specialized requirements of this assignment, recent selection criteria will be waived.

Information regarding the licensing, certification and qualification requirements for this project can be found in the “Construction Engineering and Inspection Information Pamphlet for Consultants” dated August 2008. (This Pamphlet can be found online at www.ct.gov/dot under the publications link.)

Firms responding to this request should be of adequate size and sufficiently staffed and experienced to perform this assignment and will be required to provide the necessary staffing upon execution of the contract.

Please be advised that the Department currently utilizes SiteManager software for construction management reporting. Firms should also be familiar with the Department’s construction policies as outlined in our Construction Manual. (This Manual can also be found online at www.ct.gov/dot/construction under the publications link.)

If your firm desires to be considered for this assignment, your submittal should consist of a one page letter of interest and ConnDOT Form CSO 255, along with a maximum of five (5) resumes, one of which must be that of the proposed engineer-in-charge, as well as assurance that he/she will be available for work when required and one should also be submitted for the Office Engineer. The CSO 255 Form can be found online at www.ct.gov/dot/consultant. **Four (4) copies of the submittal are required and they must be either postmarked by, or, if hand delivered, received by 3:00 p.m. on July 15, 2013.**

Included in the submittal must be the following: A brief narrative summarizing your current construction engineering and inspection workload; A brief description of your proposed staff and their qualifications,

discipline experience, current workload, and availability; Project experience which demonstrates your expertise in (1) Construction Engineering & Inspection of Fuel Facilities; (2) Inspection of fire rated assemblies associated with underground fuel tank installations (3) class 1 electrical installations (4) pressurized plumbing installations (5) required NETTCP certs (Certified Concrete Technician, Hot Mix Asphalt Paving Inspector, Soils and Aggregate Inspector); and (6) familiarity with ConnDOT's construction inspection standards and procedures. Responding firms must also provide copies of the required licenses and certifications for the proposed inspectors, resident engineer, and office engineer showing that they are in current standing.

Please be advised that there is no small business enterprise (SBE) goal assigned to these projects. If a responding firm determines that subcontracting opportunities exist, the firm will be required to document their good faith effort to provide opportunities for SBE firms to participate. All firms are advised that the prime consultant must perform the major part of the work with employees of the firm. Joint venturing will not be allowed.

Prior to the negotiation process, the selected firm will be required to have a Department-approved audit and affirmative action plan, as well as current corporate registration with the Secretary of State (partnerships excluded). The selected firm will also be required to maintain insurance coverage from a firm approved to do business in the State of Connecticut. A minimum of two million dollars (\$2,000,000) Professional Liability Insurance coverage, with a maximum deductible of two hundred and fifty thousand dollars (\$250,000), will be required. Proof of coverage must be submitted on acceptable insurance forms prior to the start of the negotiations process.

Do not send additional documentation other than what is requested. The Consultant Selection Panel may reject your submittal, and your firm may not be considered for this project if you provide additional documentation such as corporate brochures, background information, and histories.

In accordance with the Connecticut General Statutes (CGS) Sections 4-252 and 4a-81, firms, once selected, must complete the Office of Policy and Management's (OPM) Ethics Form 1 (Gift and Campaign Contribution Certification, Rev. 11-29-11) and Form 5 (Consulting Agreement Affidavit, Rev. 10-01-11), prior to the agreement/contract execution. Forms 1 and 5 apply to all consulting agreements/contracts which have a total value to the State of fifty thousand dollars (\$50,000) or more in a calendar or fiscal year. Any consultant that does not complete the certification (Form 1) required under subsection (e) of CGS 4-252 or refuses to submit the affidavit (Form 5) required under subsection (c) of CGS 4a-81 shall be disqualified and the Department shall award the agreement/contract to the next highest ranked consultant or seek new submittals in accordance with subsection (d) of CGS 4-252 and subsection (d) of CGS 4a-81. Further information on these requirements can be obtained online at <http://www.ct.gov/opm> via the Ethics Affidavits link.

Please note, in an effort to streamline the certification and affidavit process for contract/agreement execution, the Department is requiring selected firms to upload Forms 1 and 5 on the Department of Administrative Services (DAS) Business Network ("BizNet") website. Further information can be found at <http://das.ct.gov/cr1.aspx?page=371>, to subscribe to Biznet and obtain directions to upload the forms following the "Vendor Guide to Uploading Affidavits and Nondiscrimination Forms Online (pdf)".

For all State contracts as defined in CGS § 9-612(g)(1) having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this submission in response to the State's solicitation expressly acknowledges receipt of the State Elections Enforcement Commission's Notice titled "Notice to Executive Branch State Contractors and Prospective State Contractors of Campaign Contribution and Solicitation Limitations" (Notice) advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the

contents of the Notice. The State Elections Enforcement Commission's Notice is attached hereto and hereby made a part of this solicitation.

The Department, in its sole discretion, reserves the right to cancel this solicitation and terminate the process to retain consultant services, and is under no obligation to contract for the services specified herein.

The Department reserves the right to award subsequent phases of an assignment to other qualified firms.

The Department reserves the right to add an additional project(s) of a similar nature for a separate selection, should additional projects become available prior to the interview phase of the selection process.

All letters of interest shall be addressed to:

Mr. David Mancini, P.E.
Consultant Selection Office
Connecticut Department of Transportation
2800 Berlin Turnpike
Newington, CT 06111

Hand delivered letters should be brought to the front desk at the aforementioned address no later than 3:00 p.m. on July 15 2013.

Please be advised that firms must continue to be prequalified in the specified category in the year a shortlist is finalized and/or a selection is made.

All inquiries regarding this request for Letters of Interest shall be directed to Mr. David Mancini of the Consultant Selection Office at (860) 594-3017.

	TANK REPLACEMENT PROGRAM (THROUGH 2018)	
	AS OF 02/27/13	

PROJ #	TOWN	DIST	PROG FY	FDP	DCD	ADV	BID OPNG	AWD	NTP	CCD	CONST DAYS
171-xxx	W. Willington	1	2014	11/27/13	01/08/14	02/05/14	03/05/14	05/02/14	06/16/14	12/15/14	182
	Bolton	1									
?	East Windsor	1	2015	09/03/14	10/15/14	11/12/14	12/10/14	02/06/15	03/23/15	09/21/15	182
?	Hartford	1	2016	09/02/15	10/14/15	11/11/15	12/09/15	02/05/16	03/21/16	09/19/16	182
?	Rocky Hill	1	2017	09/07/16	10/19/16	11/16/16	12/14/16	02/10/17	03/27/17	12/18/17	266
	Union	1									
	Glastonbury	1									
?	Windsor Locks	1	2018	09/06/17	10/18/17	11/15/17	12/13/17	02/09/18	03/26/18	09/24/18	182
94-xxx	New London Pier	2	2014	09/04/13	10/16/13	11/13/13	12/11/13	02/07/14	03/24/14	09/22/14	182
?	Mansfield	2	2015	09/03/14	10/15/14	11/12/14	12/10/14	02/06/15	03/23/15	09/21/15	182
	Norwich	2									
?	Pomfret	2	2016	09/02/15	10/14/15	11/11/15	12/09/15	02/05/16	03/21/16	09/19/16	182
?	Franklin	2	2017	09/07/16	10/19/16	11/16/16	12/14/16	02/10/17	03/27/17	09/25/17	182
?	Colchester	2	2018	09/06/17	10/18/17	11/15/17	12/13/17	02/09/18	03/26/18	12/17/18	266
	Groton	2									
?	Plainfield	2	2018	09/06/17	10/18/17	11/15/17	12/13/17	02/09/18	03/26/18	09/24/18	182
	East Hampton	2									
?	Marlborough	2	2018	09/06/17	10/18/17	11/15/17	12/13/17	02/09/18	03/26/18	09/24/18	182
173-435	Wallingford	3	2014	07/17/13	08/28/13	09/25/13	10/23/13	12/20/13	02/03/14	10/27/14	266
	Stratford	3									
?	Orange	3	2016	09/02/15	10/14/15	11/11/15	12/09/15	02/05/16	03/21/16	09/19/16	182
?	East Haven	3	2017	09/07/16	10/19/16	11/16/16	12/14/16	02/10/17	03/27/17	09/25/17	182
004-133	Avon	4	2014	07/31/13	09/11/13	10/09/13	11/06/13	01/03/14	02/17/14	08/18/14	182
95-xxx	New Milford	4	2014	12/04/13	01/15/14	02/12/14	03/12/14	05/09/14	06/23/14	12/22/14	182
?	Simsbury	4	2015	09/03/14	10/15/14	11/12/14	12/10/14	02/06/15	03/23/15	12/14/15	266
	Waterbury	4									
	Farmington	4									
?	Thomaston	4	2016	09/02/15	10/14/15	11/11/15	12/09/15	02/05/16	03/21/16	12/12/16	266
	Thomaston D4	4									
	Norfolk	4									
?	Litchfield	4	2017	09/07/16	10/19/16	11/16/16	12/14/16	02/10/17	03/27/17	09/25/17	182

NOTE: THIS IS A LIST CREATED FOR PLANNING PURPOSES, AND IS SUBJECT TO CHANGE